

Mirror Lake Elementary  
SAC Minutes – November 4, 2022.

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**Attendance:** Hend Hafez-Assistant Principal, Andrea Cutrone-SAC Chair, Kiara Johnson-SAC Secretary, Dymond Cross-SAF Designee, Jannette Hill, Maria Von Achen, Ann Marie Squires, Brittney Robinson, Dina Mikhail, Lauren Edmunds, Jorge Pineiro.

**Call to Order:**

A meeting of the Mirror Lake Elementary School Advisory Council was held in the Media Center on 11/4/22. Chair Andrea Cutrone called the meeting to order at 7:23am. Kiara Johnson will record minutes for this meeting.

**Minutes:**

Andrea Cutrone motions to approve the minutes of October 7, 2022 with no corrections. Motion approved.

**Reports:**

1. Principal Report

- Family Fun Day was a huge success
  - Final count of fundraised funds will be forthcoming
- 11/6: Day light savings time
- 11/8: Employee Planning Day
- 11/9: TGI Fridays Family Night
- 11/10: Report Cards
  - Available via virtual counselor
- 11/11: Veteran's Day
- 11/14: 2<sup>nd</sup> quarter awards for K-2<sup>nd</sup> at 6pm
- 11/15: 2<sup>nd</sup> quarter awards for 3<sup>rd</sup> grade at 9am
- 11/16: 2<sup>nd</sup> quarter awards for 4<sup>th</sup> & 5<sup>th</sup> at 9am
- 11/15: General PTO meeting
- 11/7: STEM Night at 5:30pm-7:00pm
- 11/16: Thanksgiving Feast
  - PTO is asking for a \$2 donation to purchase pies
- 11/17: ESP Day
- 11/21-11/25: Thanksgiving Break
- 11/29: Interim Reports
- Successful bookfair and Harvest Drive
- MLE business partners donated food baskets and gift cards for families in need
- MLE was selected to host Success Saturday School
  - Reading and Math tutoring for 3<sup>rd</sup> grade students
  - Goal is to close the achievement gap amongst 3<sup>rd</sup> grade students
- Digital versions of the MLE newspaper are posted on school website
- Select teachers and administration will be attending a professional development opportunity at the end of November in San Antonio, Texas

2. Title I

- 11/17: Math parent training academy virtual meeting
- Parent and Family Engagement Survey
  - Paper copies will be given to specific classes
  - Link for digital version will be posted online

- Survey is now open until March

3. Safety

- Adhering to monthly safety drills
- Consistently reviewing BTA's and monitoring plans
  - Reports are sent to the district

4. SIP

- Completed and submitted to the state
- Step by step directions on how to access SIP is posted on school website
  - Cutrone will be sending an email with step by step directions

5. SAF

- Nothing to report currently

**Next Meeting Date & Time:**

The next meeting will be held on December 16, 2022 at 7:30am in the Media Center.

**Meeting Adjournment:**

Motion: Andrea Cutrone motioned to adjourn the meeting at 7:46am. Motion carried unanimously.

Submitted by,

Name of Recorder: Kiara Johnson

Name of Position on Board: Secretary

Approval Date: \_\_\_\_\_